

Date

Executive Board

Local Union **[insert local number]** Dear Members of the Executive Board,

The **NABTU Tradeswomen Build Nations** (TWBN) conference is scheduled for September 19-21, 2025, in Chicago, Illinois, at McCormick Place Convention Center. This conference is the largest of its type in North America and offers tradeswomen the skills, resources, and support to thrive throughout their careers in the building trades. I am requesting the support of the Local to send tradeswomen and men to attend the conference.

This international conference is sponsored by North America's Building Trades Unions (NABTU) and has the support of every international building trades union. This is the 15th year of TWBN, and the conference has grown to be the largest annual gathering of unionized tradeswomen globally with over 5,000 attendees.

TWBN brings together tradeswomen union apprentices, journey-level workers, leaders, and retirees to network, share experiences, mentor and learn. Government, industry, and labor leaders, apprenticeship and training coordinators, and tradeswomen from across the country attend and facilitate workshops, panels, and plenary sessions. The goal of the conference is to uplift tradeswomen in unions, promote recruitment and retention, strengthen leadership skills and union identity, and foster mentoring and support networks. More information about the conference, including the brochure and online registration, is available at <https://tradesfutures.org/initiatives/tradeswomen-build-nations/>.

We are asking the Local to ensure that the women and men of our Local are represented at this historic conference and that our union banner is featured. Registration for the conference is \$180 per person. Hotel accommodations are available starting at \$200 per night. **[\$insert requested amount]** will provide registration, accommodations, meals, and travel for **[insert number]** attendees. This investment will be money well spent by the union.

Respectfully,

Your name

Member, Local XXX

Card Number

